

Ways to pay (paper-based and downloadable applications only)

Last updated 1 August 2023

The information on this page relates to paper-based and downloadable applications only and does NOT apply to applications made via mySRA.

For any online applications via <u>mySRA [https://jobs.sra.org.uk/mysra/]</u> (including if you are applying to renew your practising certificate), please refer to the payment options specified within the contextual guidance notes in the mySRA interface.

Any payment received without an accompanying application form will be held for a maximum of 30 days before we return it.

We **do not** provide receipts.

Payment by cheque (paper-based and downloadable applications only)

We do **not** accept cheques for online applications submitted using mySRA.

- Make your cheque payable to Solicitors Regulation Authority and add your SRA number on the back of the cheque.
- Only cheques/bankers drafts drawn on a UK bank in pounds sterling will be accepted.
- Send your completed application form and cheque <u>by post</u> [<u>https://jobs.sra.org.uk/contact-us]</u>.

We **do not** accept payment by credit or debit card.

Payments direct from your bank (paperbased and downloadable applications only)

You may pay direct to the Solicitors Regulation Authority's bank account. All charges must be paid by the remitter and the remitter's name and SRA number must be quoted as a reference.

You must ensure you instruct your bank to pay us, as we are unable to request the payment for you.

If payment is made by international bank transfer, please use:

IBAN:



GB79 BARC 2032 2943 577902 SWIFT: BARCGB22

All payments from outside of the UK should be made in GBP.

Please complete the relevant sections of our <u>methods of payment form</u> (DOC 1 page, 536KB) [https://jobs.sra.org.uk/globalassets/documents/mysra/methodsof-payment.docx?version=4a8e9b] and return it with your completed application once you have instructed your bank to make payment direct.

Please use www.sra.org.uk/payment to link to this page.